2. Amendment of rule 11 .—In rule 11 of the Karnataka Recruitme t of Gazetted Probationers (Appointment by Competitive Examinations) Rules, 1966, sub-rules (4), (5) and (6) shall be omitted

GOVERNOR OF KARNATAKA

By Order and in the name of the Governor of Karnataka,

SYED KARIMULLAH KHADRI,
Under Secy. to Govt. Dept. of Personnel and Admn. Reforms.
139 (*Service Rules*)

PUBLIC WORKS AND ELECTRICITY SECRETARIAT

Notification, No. PWD 33 FCR 73

Bangalore, dated 16th August 1976.

G. S. R. 278.—In exercise of the powers conferred by clause (2) of Article 283 of constitution of India, the Governor of Karnataka hereby makes the following further amendment to Karnataka Public Works Accounts Code Volume-1:—

In the said Code introduce the following as para 24 (A) K. P. W. A. Code Vol. I :—

24 (A):—In the discharge of the duties and responsibilities cast on the Divisional Accountant, he is assisted by Accounts Clerks. The Accounts Clerks should work under the immediate control and supervision of the Divisional Accountant. The duties and responsibilities of Accounts Clerks are as follows :—

(i) Check of work bills :—

(a) Measurements recorded in the connected measurement books should be arithmetically checked cent-per-cent.

(b) The quantities claimed in the work bills should be verified with reference to measurement book and sanctioned estimate.

(c) The rates claimed in the work bills should be checked with reference to accepted tender/Schedule of rates/approved data rate.

(d) The correctness of total claim under each item should be checked.

(e) It should be verified.—Whether all the required certificates as to recording of measurements, check measurement etc , are recor-

(f) It should be verified—Whether the deviations from the sanctioned estimate are covered by approval of competent authority.

(g) It should be verified—Whether all the recoveries of amounts due from the contractors are effected and whether they are correct with reference to contractors legder etc.

(ii) The Accounts clerk should maintain all or any of the Registers mentioned below :—

(a) Work Register.
(b) Contractors Ledger.
(c) Register of Hire Charges.
(d) Register of Deposits.
(e) Register of Misc. Advance.
(f) Register of rent.
(g) Maintenance of Road Metal Account.
(h) Maintenance of materials-at-site account.
(i) Reviewing of log book extracts of vehicles.
(j) Maintenance of Register of Work-charged Establishment (Register of fixed charges), and Scrutiny of connected bills.
(k) Preparation of works schedules and schedule dockets.

(iii) Compilation of monthly accounts and connected schedules.

(iv) Preparation of Budget, Grant and Outlay Statements, Appropriation Accounts and Reconciliation.

(v) The Accounts clerk entrusted with the cash work should attend to the following items of work and maintain the registers etc. below :—

(a) Maintenance of General and works cash books.
(b) Writing up of cheques and receipts.
(c) Maintenance of Remittance register.
(d) Preparation of schedule of settlement with treasuries.
(e) Maintenance of Register of Tender.
(f) Keeping in safe custody agreements, powers of attorney and other important documents inclusive of securities.

(vi) Any other item of Accounts work entrusted by the Divisional Accountant and the Executive Engineer.

This will come into force with effectfrom the date of the Notification.

By Order and in the name of the Governor of Karnataka,